



# COUNCIL AGENDA & REPORTS

for the meeting

Tuesday, 28 March 2023

at 5.30 pm

in the Council Chamber, Adelaide Town Hall

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Members: The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (Presiding)  
Deputy Lord Mayor, Councillor Martin  
Councillors Abrahamzadeh, Couros, Davis, Elliott, Giles, Hou, Li, Noon, Dr Siebentritt and Snape

## Agenda

Item	Pages
<b>1. Acknowledgement of Country</b>	
At the opening of the Council Meeting, the Lord Mayor will state:  'Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.  And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'	
<b>2. Acknowledgement of Colonel William Light</b>	
Upon completion of the Kaurna Acknowledgment, the Lord Mayor will state:  'The Council acknowledges the vision of Colonel William Light in determining the site for Adelaide and the design of the City with its six squares and surrounding belt of continuous Park Lands which is recognised on the National Heritage List as one of the greatest examples of Australia's planning heritage.'	
<b>3. Prayer</b>	
Upon completion of the Acknowledgment of Colonel William Light by the Lord Mayor, the Chief Executive Officer will ask all present to pray -  'Almighty God, we ask your blessing upon the works of the City of Adelaide; direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of this City. Amen'	
<b>4. Memorial Silence</b>	
The Lord Mayor will ask all present to stand in silence in memory of those who gave their lives in defence of their Country, at sea, on land and in the air.	
<b>5. Apologies and Leave of Absence</b>	
Nil	
<b>6. Confirmation of Minutes - 14/3/2023</b>	
That the Minutes of the meeting of the Council held on 14 March 2023, be taken as read and be confirmed as an accurate record of proceedings.	
<b>7. Deputations</b>	
Granted at time of Agenda Publication – 24/3/2023	
<b>7.1</b>	Deputation - Mr Adam Pearce - SA Boer War Memorial
<b>8. Petitions</b>	
Nil	

<b>9.</b>	<b>Reports from Committees</b>	
9.1	Recommendations of the City Finance and Governance Committee – 21 March 2023	4 - 7
<b>10.</b>	<b>Reports for Council (Chief Executive Officer's Reports)</b>	
	<i>Strategic Alignment – Enabling Priorities</i>	
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15.1	Councillor Siebentritt - MoN - Electric Vehicle Charging Infrastructure	16 - 17
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<b>16.</b>	<b>Motions without Notice</b>	
<b>17.</b>	<b>Closure</b>	

## Recommendations of the City Finance and Governance Committee

Tuesday, 28 March 2023  
Council

Strategic Alignment - Enabling Priorities

Public

**Approving Officer:**  
Stephen Zaluski, Acting Chief  
Operating Officer

### EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Item at its meeting held on 21 March 2023 and resolved to present to Council the following recommendation for Council determination:

- Item 6.1 – ACMA Strategic Plan 2023–28
- Item 6.2 – Financial Principles to Build the 2023-24 Budget
- Item 6.3 - Cybersecurity Update
- Item 6.5 - Kadaltilla Charter Amendment

### RECOMMENDATION

**1. Recommendation 1 – ACMA Strategic Plan 2023–28**

That Council:

1. Adopts the Adelaide Central Market Authority Strategic Plan 2023-28, as detailed in Attachment A to Item 6.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

**2. Recommendation 2 - Financial Principles to Build the 2023-24 Budget**

That Council:

1. Adopts the financial principles to guide the preparation of the draft 2023-2024 Business Plan and Budget (BP&B) as at Attachment A to Item 6.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

**3. Recommendation 3 – Cybersecurity Update**

That Council:

1. Notes the cyber security principles that provide strategic guidance on how we protect our systems and data from cyber threats.
2. Notes Council's current baseline achievement against the Essential Eight maturity model.
3. Endorses the four-year plan in Attachment A to Item 6.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

**4. Recommendation 4 – Kadaltilla Charter Amendment**

THAT COUNCIL:

1. Approves amending clause 1.1 of the 'APLA Charter' to amend the branding of the Adelaide Park Lands Authority from 'Kadaltilla / Park Lands Authority' to 'Kadaltilla / Adelaide Park Lands Authority'.
2. Approves amending the title of the Charter from the 'APLA Charter' to the 'Kadaltilla Charter'.

3. Notes that the revised Charter, Attachment A to Item 6.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023, will be sent to the Minister for Planning, Hon Nick Champion MP, for consultation. Following consultation, the revised Charter will require a gazettal notice to be published.
  4. Notes the revised logo to be implemented pending the Charter amendment being approved by Council, the Minister for Planning, Hon Nick Champion MP, and gazettal.
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# DISCUSSION

1. The City Finance and Governance Committee met on Tuesday 21 March 2023. The Agenda with reports for the meeting can be viewed [here](#).

2. The following matters were the subject of deliberation:

2.1. 2022/23 Q4 Quarterly Forward Procurement Report

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the Procurements set out in Attachment A to Item 5.1 on the Agenda for the meeting of the City Finance and Governance Committee, held on 21 March 2023, which will be released to the market during Quarter 4 of the 2022/23 financial year.

2.2. ACMA Strategic Plan 2023–28

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Adopts the Adelaide Central Market Authority Strategic Plan 2023-28, as detailed in Attachment A to Item 6.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

2.3. Financial Principles to Build the 2023-24 Budget

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Adopts the financial principles to guide the preparation of the draft 2023-2024 Business Plan and Budget (BP&B) as at Attachment A to Item 6.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

2.4. Cybersecurity Update

THAT THE CITY FINANCE & GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Notes the cyber security principles that provide strategic guidance on how we protect our systems and data from cyber threats.
2. Notes Council's current baseline achievement against the Essential Eight maturity model.
3. Endorses the four-year plan in Attachment A to Item 6.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

2.5. Meeting Procedures

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Defers the item to a workshop.

2.6. Kadaltilla Charter Amendment

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Approves amending clause 1.1 of the 'APLA Charter' to amend the branding of the Adelaide Park Lands Authority from 'Kadaltilla / Park Lands Authority' to 'Kadaltilla / Adelaide Park Lands Authority'.
2. Approves amending the title of the Charter from the 'APLA Charter' to the 'Kadaltilla Charter'.
3. Notes that the revised Charter, Attachment A to Item 6.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023, will be sent to the Minister for Planning, Hon Nick Champion MP, for consultation. Following consultation, the revised Charter will require a gazettal notice to be published.
4. Notes the revised logo to be implemented pending the Charter amendment being approved by Council, the Minister for Planning, Hon Nick Champion MP, and gazettal.

3. The City Finance and Governance Committee also participated in the following 4 workshops:
  - 3.1. Draft 2023/24 AEDA Business Plan and Budget
  - 3.2. Draft 2023/24 ACMA Business Plan and Budget
  - 3.3. Fees and Charges 2023-24
  - 3.4. 2023/24 Business Plan & Budget - Rating Approach and Process.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – City Finance and Governance Committee Agenda

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## ATTACHMENTS

Nil

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- END OF REPORT -

## National General Assembly of Local Government 2023

Tuesday, 28 March 2023  
Council

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Jeremy Phillips, Manager of Lord Mayor's Office

Public

**Approving Officer:**  
Clare Mockler, Chief Executive Officer

### EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) has called for motions for consideration at its National General Assembly (NGA).

Council approval is sought to appoint a Council representative (and proxy) as a voting delegate for the NGA.

The NGA of the Australian Local Government Association (ALGA) will be held in Canberra from 13-16 June 2023. The theme is 'Our Communities Our Future'.

By participating in the NGA the Council can contribute to the national debate on matters that require Federal intervention or support that will directly advance Council's Strategic Plan objectives.

Voting on motions by Council's representative will be in-line with any endorsed position of Council. The voting delegate will be briefed on City of Adelaide policy and decision positions relevant to each voting item on the ALGA NGA Agenda.

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### RECOMMENDATION

#### THAT COUNCIL

1. Appoints \_\_\_\_\_ to represent Council as a voting delegate at the 2023 National General Assembly of Local Government to be held in Canberra from 13 - 16 June 2023.
  2. Appoints \_\_\_\_\_ as proxy.
  3. Approves the delegate to attend as a virtual delegate.
- OR
- Approves the delegate to travel to attend in person.
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## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Enabling Priorities</b> Bold leadership and strategic partnerships to meet challenges and take up new opportunities.
Policy	The voting delegate will be briefed on City of Adelaide policy and decision positions relevant to each voting item on the ALGA NGA Agenda.
Consultation	Council Members were invited by E-News on 13 February 2023 to submit Motions for inclusion in this report and the consideration of Council and offered the support of Council Administration in preparing any proposed items. A reminder was sent on 23 February 2023. No motions were received.
Resource	Support briefing on Agenda items will be met within existing resources.
Risk / Legal / Legislative	If attending in person, the voting delegate will receive a benefit of travel to the ALGA NGA and the networking opportunities afforded by attendance. As such a Council Member who nominates as a delegate must declare a Material Conflict of Interest and leave the room.
Opportunities	Attendance at the National General Assembly provides Council with the opportunity to shape the future of local government nationally and further the South Australian perspective.
22/23 Budget Allocation	Costs associated with attending the 2023 ALGA NGA, including administrative support, can be met from within existing budget allocations.  Estimated expenses of attending in person a maximum of approximately \$3000 per voting delegate or representative comprising flights (from \$300 - \$600 each way), registration (\$895) plus three nights' accommodation (from \$220 - \$320 per night) and optional social dinner \$175).  Expense of attending as a virtual delegate is \$689.
Proposed 23/24 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
22/23 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. The 2023 National General Assembly of Local Government (NGA) will be held in Canberra from 13-16 June 2023.
2. The NGA represents an important opportunity for Council to influence the national policy agenda.
3. The NGA also provides opportunities for attendees to hear from leaders across government and to have one on one access to some of the country's most influential decision makers.
4. The theme for this year's NGA is 'Our Communities Our Future'.
5. The NGA program can be viewed here [\[Link 1\]](#)
6. Costs associated with attending the 2023 ALGA NGA, including administrative support, can be met from within existing budget allocations.

### Appointment of Council's Voting Delegate & Cost of Attendance

7. Council's consideration of appointing a voting delegate is sought.
  - 7.1. In the past, nominated delegates have been:
    - 7.1.1. 2022 – Lord Mayor Sandy Verschoor.
    - 7.1.2. 2021 – Councillor Helen Donovan.
    - 7.1.3. 2020 – Deputy Lord Mayor Alex Hyde.
8. Registration fees are \$895 for in person, or \$689 for a virtual delegate.
9. There are no further costs for a virtual delegate, however the total cost of attending in person is a maximum of approximately \$3000 per voting delegate or representative which includes the following additional costs:
  - 9.1. Economy flights range from \$300 - \$600 each way.
  - 9.2. Three nights' accommodation from \$220 - \$320 per night.
10. An optional social function, the General Assembly Dinner, is available in addition to the registration cost. This is held on Wednesday 14 June and tickets are \$175 per attendee.

### Motions

11. The Australian Local Government Association (ALGA) called for motions to be submitted to the 2023 NGA.
12. The submission deadline was 24 March 2023, but a short extension has been granted to allow Council to consider these motions at its 28 March 2023 Council meeting. No motions were received.
13. Consistent with previous practice to garner motions on notice for LGA and ALGA forums, Council Members were invited by E-News on 13 February 2023 to submit NGA Motions on Notice for consideration of Council. A reminder was sent on 23 February 2023.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – NGA Provisional Program

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## ATTACHMENTS

Nil

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- END OF REPORT

## Reports From Council Members

Tuesday, 28 March 2023  
Council

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Alana Martin, Manager  
Governance

Public

**Approving Officer:**  
Steve Zaluski - Acting Chief  
Operating Officer

## EXECUTIVE SUMMARY

The purpose of this report is to:

1. Inform Council of Council Member activities and functions that Council Members have attended on behalf of the Lord Mayor.
2. Provide a summary of Council Members' attendance at meetings.

Council members can table reports on activities undertaken on relevant external Boards and committees where they are representing Council and these reports will be included in the Minutes of the meeting.

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## RECOMMENDATION

### THAT COUNCIL

1. Notes the Council Member activities and functions attended on behalf of the Lord Mayor (Attachment A to Item 12.1 on the Agenda for the meeting of the Council held on 28 March 2023.
2. Notes the summary of Council Members meeting attendance (Attachment B to Item 12.1 on the Agenda for the meeting of the Council held on 28 March 2023.
3. Notes that reports for Council Members tabled at the meeting of the Council held on 28 March 2023 be included in the Minutes of the meeting.

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## ATTACHMENTS

**Attachment A** – Council Member activities and functions attended on behalf of the Lord Mayor

**Attachment B** - Summary of Council Member meeting attendance

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- END OF REPORT -

FUNCTIONS ATTENDED ON BEHALF OF THE LORD MAYOR: 18 Feb 2023 - 21 March 2023			
COUNCIL MEMBER	DATE	EVENT TITLE	EVENT DETAILS
Councillor Janet Giles	18/02/23	Adelaide Fringe - Fools Paradise VIP Opening Night Event	Fools Paradise - Victoria Sqaure, Tarntanyangga
Councillor Mary Couros	11/03/23	The Board of the Botanic Gardens WOMAD Event	The Sanctuary at Adelaide Zoo
Councillor Phil Martin (Deputy Lord Mayor)	15/03/23	See the Signs - Coercive Control Forum	Adelaide Festival Centre
Councillor Phil Martin (Deputy Lord Mayor)	17/03/23	Adelaide Festival - Air Play & VIP Drinks	Festival Theatre
COUNCIL MEMBER MEETINGS ATTENDED: 18 Feb 2023 - 21 March 2023			
COUNCIL MEMBER	DATE	EVENT TITLE	EVENT DETAILS
Councillor Phil Martin (Deputy Lord Mayor)	23/02/23	Adelaide Airport Consultative Committee (AACC)	Attended as representative
Councillor Carmel Noon	23/02/23	Adelaide Central Market Authority (ACMA) Board	Attended as representative
Councillor Mary Couros	27/02/23	Adelaide Festival Executive Update Meeting	Attended as representative
Councillor Jing Li	15/03/23	Australia Day Council of South Australia Board (ADCSA)	Attended as representative
Councillor David Elliott	16/03/23	The Royal South Australia Regiment Council Meeting	Attended as representative

## Council Member Meeting Attendance

	City Community Services and Culture Committee 21 February 2023	Infrastructure and Public Works Committee 21 February 2023	Kadaitilla / Park Lands Authority 23 February 2023	Council Assessment Panel 27 February 2023	Council 28 February 2023	City Community Services and Culture Committee 7 March 2023	City Planning, Development and Business Affairs Committee 7 March 2023	Council 14 March 2023	Total meetings held	Total meetings attended
Lord Mayor Dr Jane Lomax-Smith	✓	✓	✓		✓	✓	✓	✓	7	7
Councillor Phillip Martin (Deputy Lord Mayor)	✓	✓		✓	✓	✓	✓	✓	7	7
Councillor Arman Abrahimzadeh	✓	✓			✓		✓	✓	6	4
Councillor Mary Couros	✓	✓			✓	✓	✓	✓	6	6
Councillor Henry Davis	✓	✓			✓	✓	✓	✓	6	6
Councillor David Elliott		✓			✓	✓	✓	✓	6	5
Councillor Janet Giles	✓	✓			✓	✓	✓	✓	6	6
Councillor Simon Hou	✓	✓			✓	✓	✓	✓	6	6
Councillor Jing Li	✓	✓			✓	✓	✓	✓	6	6
Councillor Carmel Noon	✓	✓			✓	✓	✓	✓	6	6
Councillor Mark Siebentritt	✓	✓			✓	✓	✓	✓	6	6
Councillor Keiran Snape	✓	✓	✓		✓	✓	✓		7	6
Total number	11	11	2	1	12	11	11	11		

Key:

	Apology
	Leave
	Not a Member
	Proxy Member

## Councillor Noon - QoN - The Mansions on Pulteney Planning Consent Information

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Noon

Public

**Contact Officer:**  
Iliia Houridis - Director City Shaping

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## QUESTION ON NOTICE

### **Councillor Noon will ask the following Question on Notice:**

'In November 2022 the South Australian District Court found an owner broke the law by erecting new walls inside her 82-square-metre apartment in The Mansions on Pulteney.

The work was all completed without approval from the building's strata corporation, however the owner had received planning consent by the City of Adelaide (CoA) in 2019.

The District Court found the owner based in Melbourne broke the law and the court ruling was to return the apartment to its previous state by 30 April 2023.

An additional Development Application for further Prescribed Works in the same apartment by the owner, was lodged late in 2022 whilst the owner was in the District Court for multiple breaches of the Strata Title Act.

I am seeking information in regards to the status of Planning Consent ID 22028669.

There is also a Housing Improvement Order on the same apartment and the owner is not complying with rectification of this Order and hence the Housing Safety Authority approached CoA Council for assistance.

Could you please provide the status of this?'

The Lord Mayor will provide a reply at the meeting, the reply and question will be included in the Minutes of the meeting.

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- END OF REPORT -

## Councillor Noon - QoN - CEO Performance Review Committee Appointment Gender Balance

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Noon

Public

**Contact Officer:**  
Stephen Zaluski, Acting Chief  
Operating Officer

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## QUESTION ON NOTICE

**Councillor Noon will ask the following Question on Notice:**

'What is the process that is being adopted to appoint external members to the CEO Performance Review Committee and to also ensure gender balance?'

The Lord Mayor will provide a reply at the meeting, the reply and question will be included in the Minutes of the meeting.

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- END OF REPORT -

## Electric Vehicle Charging Infrastructure

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Siebentritt

Public

**Contact Officer:**  
Ilia Houridis, Director City  
Shaping

## MOTION ON NOTICE

**Councillor Siebentritt will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:**

'That Council:

1. Asks administration to prepare a report for Council on an electric vehicle (EV) transition roadmap for consideration as part of the 24 FY Budget.
2. That the report include the following:
  - 2.1. the role of Council compared to other stakeholders with respect to leading, partnering or advocating for increased EV charging infrastructure;
  - 2.2. changes required to planning, infrastructure, investment and engagement approaches to enable increased EV charging infrastructure;
  - 2.3. identifies options for an expanded series of trials of EV charging infrastructure;
  - 2.4. explores establishment of a reference panel to guide a coordinated approach to investment and delivery of increased charging infrastructure; and
  - 2.5. identifies available partnership opportunities with other levels of government.'

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## ADMINISTRATION COMMENT

1. If this Motion is carried, Administration will prepare a report on an electric vehicle (EV) transition roadmap for consideration as part of the 2023/2024 financial year budget through the Climate Action Initiative Fund and will address points 2.1 to 2.5 of this Motion.
2. City of Adelaide is a member of the Cities Power Partnership and in March 2023 signed the Fuel Efficiency Standards joint statement to the Federal Government calling for national action to increase supply of electric vehicles (EV) in Australia and legislate for strong fuel efficiency standards.
3. The Federal Government is developing a National Electric Vehicle Strategy to ensure Australians can access the best transport technologies and help meet our emission reduction targets.  
<https://consult.dcceew.gov.au/national-electric-vehicle-strategy>
4. This financial year 54 EV charge points will be installed within City of Adelaide UParks for public access, owned and operated by RAA (with funding from SA Department of Energy Mining). Once they are installed, there will be a total of 96 publicly accessible EV chargers across the City of Adelaide, 86 within UParks and 10 on street.
5. On road transport is consistently responsible for about 20% of City of Adelaide's community emissions. Provision of EV charging infrastructure to support the transition to EVs is important to future proof the city and support continued residential, tourism and business growth.



6. Australia is still at a relatively early stage with respect to the proportion of EV users. However, the growth in EV ownership has been accelerating and this is expected to further increase due to more supportive State and Commonwealth policies, increases in petrol prices and vehicle manufacturer commitments to increasing the availability of EV models.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:	
Public consultation	Public consultation will occur as part of the development of a new electric vehicle (EV) transition roadmap.
External consultant advice	An external consultant will be engaged to assist in the development of the electric vehicle (EV) transition roadmap.
Legal advice / litigation (eg contract breach)	Not applicable
Impacts on existing projects	Not applicable
Budget reallocation	Not applicable
Capital investment	Not applicable
Staff time in preparing the workshop / report requested in the motion	The electric vehicle (EV) transition roadmap can be delivered in the 2023/24 financial year.
Other	Not applicable
Staff time in receiving and preparing this administration comment	To prepare this Administration comment in response to the motion on notice took approximately 4.5 hours.

- END OF REPORT -

## Improving the Use of the Connector Bus in Adelaide

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Hou

Public

**Contact Officer:**  
Mike Philippou, Acting Director  
City Services

## MOTION ON NOTICE

**Councillor Hou will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:**

'That Council:

1. Prepares a report on potential alterations to the current Connector Bus route to better serve the needs of the community, while also improving the cost-effectiveness of the service.'

## ADMINISTRATION COMMENT

1. The Free City Connector bus service is funded jointly by the City of Adelaide and the Department for Infrastructure and Transport (DIT) through a Deed of Agreement dated 29 June 2021. The terms and financial contributions outlined in the Deed are confidential.
2. DIT manage the service through their contactor, Torrens Transit. Any changes to the contract may have implications for the service along with financial implications.
3. The free City Connector timetable and route map is available [here](#).
4. At its meeting on 9 February 2021, Council received a [report](#) on the City Connector Consultation Outcomes.
5. At its meeting on 8 June 2021, Council received a [report](#) (item 10.9) on the City Connector Promotion.
6. Council can at any time may provide written notice to DIT seeking to vary the scope of the City Connector Service.
7. Should the motion be carried, Administration will prepare a report on the City Connector bus service.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:	
Public consultation	Not applicable
External consultant advice	Not applicable
Legal advice / litigation (eg contract breach)	Not applicable

Impacts on existing projects	Not applicable
Budget reallocation	Not applicable
Capital investment	Not applicable
Staff time in preparing the workshop / report requested in the motion	Significant staff time would be required to develop a report.
Other	Not applicable
Staff time in receiving and preparing this administration comment	To prepare this administration comment in response to the motion on notice took approximately 5.5 hours.

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- END OF REPORT -

# Support and Protect International Students Living in Adelaide

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Hou

Public

**Contact Officer:**  
Clare Mockler, Chief Executive Officer

## MOTION ON NOTICE

**Councillor Hou will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:**

That Council:

1. Asks Study Adelaide, AEDA and SA University administrators to advise on the support mechanisms they offer international students particularly:
  - 1.1. Support for affordable housing options for international students, including the provision of emergency housing in times of crisis.
  - 1.2. Ensuring international students access to affordable food and transportation options.
  - 1.3. Access to accessible and culturally sensitive mental health support services.
  - 1.4. Programs that assist international students with job placement and professional development.
  - 1.5. Create an awareness campaign that highlights the valuable contributions that international students make to Adelaide's economy, culture, and society.'

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## ADMINISTRATION COMMENT

1. Should Council support the motion, AEDA will contact StudyAdelaide and the universities to seek information on the support they provide to international students in each of the areas identified in the motion including existing and planned awareness campaigns to promote the valuable contributions that international students make to Adelaide's economy, culture, and society.
2. Council Members will be provided with the advice received from StudyAdelaide and the universities. This update will also include advice about the Community Wellbeing programs that City of Adelaide has offered and may offer to support international students.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:

Public consultation	Not applicable
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External consultant advice	Not applicable
Legal advice / litigation (eg contract breach)	Not applicable
Impacts on existing projects	Not applicable
Budget reallocation	Not applicable
Capital investment	Not applicable
Staff time in preparing the workshop / report requested in the motion	Not applicable
Other	Not applicable
Staff time in receiving and preparing this administration comment	To prepare this administration comment in response to the motion on notice took approximately 4 hours.

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- END OF REPORT -

## Procurement Forum Presentation for City of Adelaide

Tuesday, 28 March 2023  
Council

**Council Member**  
Councillor Hou

Public

**Contact Officer:**  
Stephen Zaluski, Acting Chief  
Executive Officer

## MOTION ON NOTICE

**Councillor Hou will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:**

‘That Council:

1. Advise on the potential to offer Procurement Forum Presentations, conducted in both English and other languages, to provide information on the procurement process, guidelines, and procedures for the multicultural community and businesses interested in working with City of Adelaide.
2. Ensure transparency and fairness throughout the procurement process, with adequate communication to unsuccessful bidders from diverse cultural backgrounds on the reasons why their bid was not successful.
3. Continue to promote openness, transparency, and fairness in all its dealings with ratepayers and the community, including those from diverse cultural backgrounds. ‘

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## ADMINISTRATION COMMENT

1. A primary principle within Council’s Procurement Policy is: *‘Providing for ethical and fair treatment of Tenderers’*, which is achieved through a number of methods outlined in the Policy and related Operating Guidelines. The Policy is underpinned by the legislative requirements under Section 49 of the *Local Government Act 1999*.
2. Council’s Procurement Policy is available at Link 1 [here](#).
3. Procurements with an open market approach are advertised on the SA Tenders and Contracts website (<https://www.tenders.sa.gov.au>) and follow a consistent process.
4. Council’s procurement practices include notifying unsuccessful tenderers by email of procurement outcomes. If requested, Council representatives meet and provide feedback to the tenderer, regarding the reasons for being unsuccessful.
5. Preliminary considerations on the potential to conduct forums in other languages include:
  - 5.1 ensuring that inequity is not created for certain members of the community by offering forums in some, but not all, languages.
  - 5.2 ensuring the translation of tender wording (often quite technical) across languages is exact, to maintain equity.

5.3 managing expectations for the ongoing engagement or relationship to be facilitated in other languages.

6. Should the motion be supported, a more thorough assessment of the equity considerations, benefits and costs will occur, and this evidence and advice provided in an update to Council.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:	
Public consultation	Not applicable
External consultant advice	Not applicable
Legal advice / litigation (eg contract breach)	Not applicable
Impacts on existing projects	Not applicable
Budget reallocation	Not applicable
Capital investment	Not applicable
Staff time in preparing the workshop / report requested in the motion	1 week
Other	Not applicable
Staff time in receiving and preparing this administration comment	To prepare this administration comment in response to the motion on notice took approximately 4.5 hours.

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